

PAIDEIA ACADEMY BOARD

Meeting Minutes

Date: June 30, 2010

Time: 7:00 p.m.

Location: Paideia Academy

CALL TO ORDER: 7:00 PM

ROLL CALL:

Tracy Payne, Vice Chair; Erik Dove (7:10), Treasurer; Amy Monson, Secretary; Margaret Nufer; Sharon Owens; Bill Kobe; Lynda Cavanaugh; Michael Stewart; Jill Godtland, Director, Ex-Officio

GUESTS:

Wendy Cutting, Erin Wente, Maureen Barker, Ben Barker, Becky Hay, Troy Abraham, Kristina Schmidt, Kevin Wold, Christin Croll Carlson, Susan Sailors, Jann Hillenbrand, Teri Solinger

SCHOOL MISSION STATEMENT: To challenge and inspire learners by providing a rigorous, content-rich, classical education incorporating languages, music, and the arts while nurturing positive character development.

PROCEEDINGS:

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA:

a. Description of Open Forum Rules/Open Forum Sign-up

Motion by A. Monson to approve the agenda as presented. Second by M. Nufer. No discussion. Motion approved unanimously.

APPROVAL OF MINUTES: Approval of Minutes of May 19, 2010 Board meeting.

Motion by A. Monson to approve the May 19, 2010 Minutes as presented. Second by L. Cavanaugh. No discussion. Motion approved unanimously.

TREASURER'S REPORT: See attached

a. Financial Report (May 31, 2010).

b. Motion to receive financial reports and approve check registers.

Review of financial reports and check register by E. Dove. Motion by E. Dove to receive the financial reports and approve the check register as presented. Second by B. Kobe. No discussion. Motion approved unanimously.

- c. **2009-2010 Revised Budget**
Review of changes to 2009-10 budget as presented. Motion by E. Dove to approve the revised 2009-10 budget as discussed and reviewed pages 35-39 in Board packet. Second by B. Kobe. Discussion on Special Education reimbursement. Motion approved unanimously.
- d. **2010-2011 Budget**
Review of 2010-11 budget by E. Dove, based on 380 students, includes a 2 % salary increase. Motion by E. Dove to approve the 2010-11 budget as presented. Second by B. Kobe. Discussion regarding preparation by Administration and Treasurer. Two issues discussed; 1) budget cuts with 5% cut recommendation by Friends of Education and MDE, approximately \$110,000, and 2) Transportation, in the past, Paideia Academy families have waived transportation, this year there is a family that is requesting transportation and administration is looking into whether they are in the required area. Discussion on page 40 with possible places to make cuts in the budget later in the school year. Motion by M. Stewart to call the question. Second by B. Kobe. No discussion. Aye: M. Stewart, B. Kobe Nay: A. Monson, S. Owens, L. Cavanaugh, T. Payne, M. Nufer, E. Dove. Further discussion on options to consider for this budget and potential changes later in the year.
Motion by A. Monson to amend motion to approve the budget as presented with the addition of option 2 under benefits and option 1 with office changes as noted on page 40. Second by M. Stewart. No discussion. Motion approved unanimously. Roll call vote on motion
Aye: T. Payne, E. Dove, A. Monson, S. Owens, B. Kobe, M. Stewart, M, Nufer, L. Cavanaugh
Nay: None
Motion by E. Dove to authorize the Board Chair or Administrator to make changes in healthcare benefits as approved in previous motion. Second by M. Stewart. No discussion. Motion approved unanimously.

ADMINISTRATION:

1. **Director's Report**
 - a. **Enrollment**
Ending 377, projected 388, review of Directors report as attached.
 - b. **HR Boot Camp**
As per Director report

2. **Contracts**
 - a. **Charter School Partners**
 - b. **MVNA**
 - c. **BKDA**Motion by M. Nufer to authorize the Board Chair to review contracts as presented and renew pending final decision on budget to be approved. Second by S. Owens. No discussion. Motion approved unanimously.
3. **PIE**
4. **Technology**

Working on updates and training for next year.

BOARD COMMITTEE REPORTS:

1. **Governance/Long-Range Planning**
 - a. **Board Training Update**

JOINT COMMITTEE REPORTS:

1. **Facilities Committee**
2. **Human Resources Committee**
 - a. **Director Goals**

Review of Director's goals for next school year, they are aligned with Mission and Vision as well as Strategic Long Range Plan.
 - b. **HR That Works Proposal**

Motion by E. Dove to authorize the Board Chair or Administration to contract with HR that works as presented for next school year services and support. Second by S. Owens. No discussion. Motion approved unanimously.
 - c. **2010-2011 Personnel Policy and Procedure Manual**

Review of updates to the Personnel Policy and Procedure Manual. PTO will offer a buy back, termination letter timing will be at the end of the school year and a social media policy has been added. Motion by L. Cavanaugh to approve the changes as presented. Second by E. Dove. Discussion on use of personal email use. Motion approved unanimously.
3. **Fundraising Committee**
 - a. **Update**

As attached, purchased carpet cleaner, laminator and redesign of entry for security.

4. **Curriculum Committee**
 - a. **Q-Comp Annual Report**
As attached, Q comp achieved this school year.

5. **Marketing/Recruitment Committee**
 - a. **Family Survey Results**
As attached, for Board review.

NEW BUSINESS

OLD BUSINESS

BOARD CORRESPONDENCE AND COMMUNICATIONS

OPEN FORUM

Public comment from S. Sailors, parent and teacher. I am very comfortable increasing class sizes, given the 3 teachers / grade model followed in 09-10. Increased class sizes would not put the school at any disadvantage compared to local schools or the comparable charter schools.

B. Hay: Fall 2nd grad class size is due to the acceleration of 3 students.

C. Croll Carlson: Upper academy math will have differentiation of groups, encouraged to speak with director and upper math teacher.

A. Stone: Increasing class size verses opening a third section.

K. Wold: Exploring free options for human resources support.

M. Barker: Support for Jill, will send a letter to the Board via e mail to attach to minutes.

C. Croll Carlson: Happy to see consistence with HR approval for next year

Concerns with estimations on the Budget

What was Jill's satisfaction rating? Certain information needs to be reviewed before making public.

MOTION TO ADJOURN

Motion by E. Dove to adjourn at 9:35. Second by B. Kobe. No discussion. Motion approved unanimously.

Approved on _____, 2010.

Submitted by _____
Amy Monson, Secretary
Board of Paideia Academy

