

## **PAIDEIA ACADEMY BOARD**

### **Meeting Minutes**

**Date: April 21, 2010**

**Time: 7:00 p.m.**

**Location: Paideia Academy**

**CALL TO ORDER: 7:03**

### **ROLL CALL:**

Tona Dove, Chair; Tracy Payne, Vice Chair; Amy Monson, Secretary; Erik Dove, Treasurer, Sharon Owens; Bill Kobe; Lynda Cavanaugh; Michael Stewart; Jill Godtland, Director, Ex-Officio; Kim Klayum, Office Manager, Ex-Officio  
Absent: Margaret Nufer

**GUESTS:** Marlene and Dan Driscoll, Michael and JoAnn Friedrich, Stephanie Abraham, Becky Hay, Marie Hongslo

**SCHOOL MISSION STATEMENT:** To challenge and inspire learners by providing a rigorous, content-rich, classical education incorporating languages, music, and the arts while nurturing positive character development.

### **PROCEEDINGS:**

#### **PLEDGE OF ALLEGIANCE**

#### **APPROVAL OF AGENDA**

Motion by E. Dove to approve the Agenda as presented. Second by B. Kobe. No discussion. Motion approved unanimously.

#### **APPROVAL OF MINUTES: Approval of Minutes of February 17, 2010 Board meeting.**

Motion by M. Stewart to approve the Minutes of the February 17<sup>th</sup>, 2010 Board meeting as presented. Second by B. Kobe. No discussion. Motion approved unanimously.

#### **TREASURER'S REPORT: See attached**

- a. **Financial Report (February 28 and March 31).**
- b. **Motion to receive financial reports and approve check registers.**

Review of Financial reports by E. Dove as presented. Motion by E. Dove to receive financial reports and approve check register for February and March 2010 as presented and attached. Second by A. Monson. No discussion. Motion approved unanimously.

## **ADMINISTRATION:**

### **1. Director's Report**

#### **a. Enrollment**

Enrollment at 377. Review of Directors report as attached.

#### **b. Grant Writing Seminar**

Grant writing would be very beneficial to Paideia Academy; administration will continue to investigate someone to attend the seminar.

#### **c. i-3 Grant**

If the state of Minnesota receives this grant, J. Godtland would like to participate.

### **2. Contracts**

#### **a. Caravan Kids**

Attached contract to renew Caravan Kids for 2010-2011 school year. Meals will increase .05cents for next year. Motion by M. Stewart to authorize Board Chair to renew contract with Caravan Kids for 2010-11 school year. Second by E. Dove. No discussion. Motion approved unanimously.

#### **b. YMCA**

Currently CDA is 8 months behind on contracted payments and has not provided proof of insurance to Administration. After review of past years with CDA and investigation into options, administration recommends not using CDA for before and after school care and instead contract with YMCA for the services.

Discussion regarding whether to discuss with parents prior to Board vote. There has been a lot of concern expressed about issues regarding present care program offered at Paideia Academy.

Motion by T. Payne to form a committee to review topic and options as well as receive parent feedback. Second by B. Kobe. Discussion on necessity of committee. Motion fails. Decision to table until next meeting.

## **PIE**

### **c. Update**

Elections have been held for 2010 -2011 school year. All positions filled except 3<sup>rd</sup> grade. Middle School Dance and Underwater World events to be held April 30<sup>th</sup>. Working on teacher appreciation week.

3. **Technology**
  - a. **Update**  
As attached

#### **BOARD COMMITTEE REPORTS:**

1. **Governance**
  - a. **Candidate Slate**  
Review of Candidate Slate. Jennifer Rothstein for teacher opening, Brett Walsh for community position and Stephanie Abraham, Becky Hay and Amy Monson for 2 parent seats. May 3<sup>rd</sup> is PIE meeting as well as Candidate forum. End of April, parents will receive election packets to review and ballots collected until the 19<sup>th</sup> of May. Announcement of new Board members will be at May Board meeting.
2. **Long-Range Planning**

#### **JOINT COMMITTEE REPORTS:**

1. **Facilities Committee**
  - a. **Proposal**  
Review of attached proposal for change of gym lighting and addition of ceiling fans to be more energy efficient.
2. **Human Resources Committee**
  - a. **Update**  
Update on new interview process for teacher hires. It has been very effective and efficient. Interviews this year were conducted by J. Godtland, S. Owens and a teacher. Had over 100 applications for teachers this year.
3. **Fundraising Committee**
4. **Curriculum Committee**  
MCA testing almost complete. May 3<sup>rd</sup> will begin MAP testing.
5. **Marketing/Recruitment Committee**
  - a. **Communications Survey**  
Attached, contact Mary Hall with questions.

## **NEW BUSINESS**

Appeal from parent regarding volunteering in school.

Parent background check caused concern to administration who, per policy, exercised discretion and refused to allow parent to work directly with children. Administration offered alternative volunteer opportunities. Parent appealed to the Board and indicated that she works with venerable adults currently and has had no issues with other background checks. J. Godtland discussed other volunteer options at Paideia Academy, but parent wishes to work with students as well.

Motion request on appeal before Board to over rule the Directors decision. Motion to approve the appeal. 4 Aye, 3 Nay. Motion approved.

## **OLD BUSINESS**

### **OPEN FORUM: Discussion of Rules**

**Discussion regarding complaint from parent about teacher communications with student. Board and staff members who participated in the investigation indicated that teacher was suspended for one day and administration will be working on a teacher/student communication policy.**

## **BOARD CORRESPONDENCE AND COMMUNICATIONS**

### **MOTION TO ADJOURN**

Motion by E. Dove to adjourn at 8:23. Second by L.Cavanaugh. No discussion. Motion approved unanimously.

**Approved on \_\_\_\_\_, 2010.**

**Submitted by \_\_\_\_\_**

**Amy Monson, Secretary  
Board of Paideia Academy**