

PAIDEIA ACADEMY BOARD

Meeting Minutes

Date: August 19, 2009

Time: 7:00 p.m.

Location: Paideia Academy

CALL TO ORDER: 7:05

ROLL CALL: Tona Dove, Michael Stewart, Amy Monson, Tracy Payne, Boyd Brown, Sharon Owens, Bill Kobe, Maggie Nufer, Lynda Cavanaugh, Jane Harkness, Erik Dove (7:15)

Ex- Officio: Jill Godtland, Director, Kim Klayum, Business office

GUESTS: Andrea Stone, Tiffany Field, Erin Wentz, Marie Hongslo, Chris Reese, Kevin Wold, Anne Klein, Mary Ann Maughin, Laurie Holmberg, Cheryl Novine

SCHOOL MISSION STATEMENT: To challenge and inspire learners by providing a rigorous, content-rich, classical education incorporating languages, music, and the arts while nurturing positive character development.

PROCEEDINGS:

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by A. Monson to approve the Agenda as presented. Second by T. Payne. No discussion. Motion approved unanimously.

APPROVAL OF MINUTES: Approval of Minutes of June 10, 2009 Board meeting.

Motion by B. Kobe to approve the Minutes of June 10, 2009 as presented. Second by A. Monson. No discussion. Motion approved unanimously.

TREASURER'S REPORT: See attached

- a. **Financial Report (June 30, 2009 and July 31, 2009).**
Review of financial report by M. Stewart.
- b. **Motion to receive financial reports and approve check registers.**
Motion by M. Stewart to receive the financial reports and approve the check registers as presented. Second by T. Payne. No discussion. Motion approved unanimously.

Discussion regarding audit that is beginning in August. Due to legislative amendments, the increase in holdback will be 27%. As a result, we will need to address this in our line of credit. Motion by M. Stewart to authorize Board Chair to enter into revised line of credit in the amount of \$75,000. Second by B. Kobe. No discussion. Motion approved unanimously.

ADMINISTRATION:

1. **Director's Report**
 - a. **Enrollment Status 372**
Director's report reviewed as attached.
2. **Contracts**
3. **PIE**
 - a. **Update**
Planning meeting in July to set up dates for the current school year. PIE will be more involved in fundraising this year. The first meeting of the year was successful. Second meeting is focused on Math. Movie night is September 25 and there will be an adult only night in October. Homeroom parent and PIE representatives will be meeting with grade level teachers soon.
4. **Technology**
 - a. **Update**
Encyclopedia on line is functioning. Training of staff continues. Terry Hanson is teaching computer classes to students. MAP preparation is beginning.

BOARD COMMITTEE REPORTS:

1. **Governance**
 - a. **Officer Elections**
Chair recused herself and passed Chair duties to Treasurer for purposes of nomination and election of Board Chair for 2009-2010 academic year. Motion by E. Dove to nominate T. Dove as Board Chair. Second by B. Kobe. Motion by E. Dove to close nominations. Second by J. Harkness. No discussion. Motion approved unanimously. No discussion on Board Chair nomination. Motion approved unanimously. T. Dove resumed position as Board Chair. Motion by E. Dove to nominate B. Kobe as Vice Chair. Second by T. Payne. B. Kobe declined nomination of Vice Chair. Motion by S. Owens to nominate B. Brown as Vice

Chair. Second by J. Harkness. Motion by E. Dove to nominate T. Payne as Vice Chair. Second by A. Monson. Motion by E. Dove to close nominations for Vice Chair. Second by J. Harkness. Motion approved unanimously. B. Brown and T. Payne discussed their backgrounds for the position of Vice Chair. Further discussions regarding possibility of Vice Chair position becoming a Chair-Elect position. Voting by secret ballot held for Vice Chair. T. Payne elected Vice Chair.

Motion by E. Dove to nominate M. Stewart as Treasurer. Second by B. Kobe. Motion by B. Kobe to close nominations for Treasurer. Second by J. Harkness. No discussion. Motion approved unanimously. No discussion on nomination for Treasurer. Motion approved unanimously.

Motion by E. Dove to nominate A. Monson as Secretary. Second by T. Payne. Motion by E. Dove to close nominations. Second by J. Harkness. No discussion. Motion approved unanimously. No discussion on Secretary nomination. Motion approved unanimously.

b. Changes to Charter school legislation overview

T. Dove reviewed changes to Charter school legislation, necessary future changes to by-laws regarding board make-up and operations. Our attorney, John Cairns will come to a meeting to review and discuss. The changes do not need to be in effect until next annual meeting. Kim Klayum will become an Ex Officio member of the Board chief financial operator, effective immediately.

2. Long-Range Planning

a. Update

Need to schedule a meeting to review and update for 2009-2010 school year.

3. Finance Committee

a. Update

JOINT COMMITTEE REPORTS:

1. Facilities Committee

a. Playground Update

The play structure does not fit the opening that was constructed. Parent volunteer and J. Godtland are working with play structure company and contractors to determine possible options.

There will need to be additional donations for the flag pole due to increased cost over budget - approximately \$1000. The benches have been ordered.

b. Landscaping Update

The bushes from the front of the building have been removed and the area cleaned up. B. Kobe is working on plans for a landscaped area featuring art from students, along with Minnesota native plants along a path the length of the building, to be used as an educational area for the school. Funding will be from grants, a catalog fundraiser and donations from a local nursery, Pahl's.

2. Human Resources Committee

a. Flexible Spending Account

J. Harkness reviewed the attached flexible planning account for employees. She will get a third bid from another company and bring recommendation and contract to next meeting.

3. Fundraising Committee

a. Update

As attached. PIE planning to do some fundraising as well and is scheduling a planning meeting with the Director.

4. Curriculum Committee

a. MCA-II Update

S. Owens reviewed power point on NCLB, AYP and MCA results and the effects on Paideia Academy. Power point attached.

5. Marketing/Recruitment Committee

a. Update

Notice in 'This Week' for Middle School openings. Requests to new board members to send Bio's in for web page.

OLD BUSINESS

OPEN FORUM: Discussion of Rules

BOARD CORRESPONDENCE AND COMMUNICATIONS

MOTION TO ADJOURN

Motion by E. Dove to adjourn at 8:45. Second by B. Kobe. No discussion. Motion approved unanimously.

Approved on _____, 2009.

Submitted by _____

**Amy Monson, Secretary
Board of Paideia Academy**

