

PAIDEIA ACADEMY INTERIM BOARD

Meeting Minutes

Date: December 20, 2006

Time: 7:00 p.m.

Location: Paideia Academy

CALL TO ORDER: 7:05

ROLL CALL: Mary Hall, Bret Walsh, Erik Dove, Tona Dove, Jill Godtland

GUESTS: Dave Phillips, Denise Hauge, Denise Peterson (FOA), Tom Johnson

SCHOOL MISSION STATEMENT: The mission of Paideia Academy is to provide an academically rigorous, content-rich classical education that gives all young scholars the opportunity to shine in a culture that promotes accelerated achievement, fosters character development and personal growth, and values the importance of language, music and the arts. The Academy will feed the curious mind, enrich the open mind, and challenge the inquisitive mind.

PROCEEDINGS:

APPROVAL OF AGENDA: Motion by Jill Godtland to approve agenda as amended. Second B. Walsh. Approved unanimously.

APPROVAL OF MINUTES: Approval of Minutes of November 29, 2006 Board meeting. Motion by T. Dove to approve Minutes. Second Mary Hall. Approved unanimously.

TREASURER'S REPORT

Financial Report (November 29, 2006). See attached.

TCF:

Credits	\$ 4,299.44
Debits	\$ 389.45
Balance	\$ 12,321.01

Venture Checking Account:

Previous Balance	\$ 99,999.25
Checks written	\$303,828.63
Deposits	\$303,829.00
Balance	\$ 99,999.62

Venture Fund Account	
Previous Balance	\$280,575.99
Credits	\$125,084.58
Debits	\$128,542.99
Interest	\$ 898.58
Balance	\$277,117.58
Total Funds	\$389,438.21

Motion to receive financial report and approve check register.
Motion by T. Dove to receive financial report. Second by M. Hall. Received.
Motion by Bret Walsh to approve check register. Second by T. Dove.
Approved unanimously.

ADMINISTRATION

- 1. Discussion regarding potential new Board member.**
Motion by T. Dove to approve the appointment of Dave Phillips to the Board. Second by J. Godtland.
Discussion regarding Dave's commitment to the Paideia Community and qualifications to act as Board member.
No further discussion. Approved unanimously.

- 2. Contract Approvals**
 - a. Caravan Kids. See attached. Motion by E. Dove to authorize Board Chair to terminate agreement with Boston market, to enter into a contract with Caravan Kids to provide food service for the remainder of the 2006-2007 school year, and to spend up to \$600 for necessary kitchen and serving supplies. Second by M. Hall. Approved unanimously.**

BOARD COMMITTEE REPORTS:

- 1. Governance and Board Development**
 - a. Election process development. Discussion regarding preparation of election process. Motion by J. Godtland to set date for Membership Annual meeting for May 16, 2007 at 7:00. Second by T. Dove. Approved unanimously.**

- b. Ongoing Board development
 - i. MACS Training. See attached. Discussion regarding upcoming training sessions.
 - c. Policy development
 - d. MACS Survey. See attached. Discussion regarding Board participation in MACS platform survey. If Board members wish to submit responses, they can do so by replying to T. Dove.
2. Finance Committee
- a. Review of revised budget. See attached. Motion by T. Dove to approve revised budget. Second by B. Walsh. Erik Dove explained revisions to budget. No further discussion. Approved unanimously.
 - b. Approval of contract with Beltz for 2006-2007 school year. Motion by B. Walsh to approve renewing contract with Beltz for 2006-2007 school year. Second by J. Godtland. Approved unanimously.
 - c. Review of draft 2005-2006 audit. See attached. Motion by T. Dove to approve draft audit subject to final revisions. Second by J. Godtland. E. Dove explained audit and conclusions. Approved unanimously.
3. Strategic Long-Range Planning Committee
- a. Friends of Ascension Report

JOINT COMMITTEE REPORTS

- 1. Facilities Committee
 - a. Buildout in January
- 2. Human Resources Committee
 - a. Status of Director Search Committee. In process of scheduling final interviews for several candidates.
 - b. Resignation of Leah Sand and proposal to hire PE teacher. See attached. Motion by T. Dove to accept resignation of Leah Sand and to approve the hire of a new PE teacher. Second by J. Godtland. Approved unanimously.
 - c. Proposal to hire lunch server. See attached. Motion by M. Hall to approve the hire of a part-time lunch server at a wage of up to \$10.00 per hour. Second by T. Dove. Approved unanimously.
 - d. Proposal to move Jill Godtland into full-time Curriculum Specialist position. See attached. Motion by M. Hall to move Jill Godtland into full-time Curriculum Specialist position. Second by T. Dove. J. Godtland abstained. Approved unanimously.

- e. Proposal for K-3 intervention teacher. See attached. No action taken.
 - f. Proposal to move Jessica Harmon to 4th grade. See attached. Motion by B. Walsh to move Jessica Harmon into full-time 4th grade teaching position. Second by J. Godtland. Approved unanimously.
 - g. Proposal to make Beth Gunderson full-time. See attached. Motion by T. Dove to make Beth Gunderson a full-time employee. Second by M. Hall. approved unanimously.
- 3. Fundraising Committee
 - a. Fundraising Board update
 - 4. Curriculum Committee
 - 5. Marketing/Recruitment Committee
 - a. Recruitment/Enrollment/Parents. M. Hall working on post card mailing
 - b. Marketing for 2007-2008 School Year. Motion by T. Dove to approve up to an additional \$4,500 for marketing. Second by J. Godtland. Approved unanimously.
 - i. Fundraising brand

AD HOC COMMITTEES

- 1. Technology
- 2. Social Committee
- 3. PIE Committee
 - a. Proposal for committee restructuring. See attached. Motion by T. Dove to approve restructuring of PIE Committee. Second by J. Godtland. Approved unanimously.

OPEN FORUM

BOARD CORRESPONDENCE AND COMMUNICATIONS

MOTION TO ADJOURN: Motion by T. Dove to adjourn.

Approved on _____, 2007.

Submitted by _____
 Amy Monson, Secretary
 Board of Paideia Academy

