

PAIDEIA ACADEMY INTERIM BOARD

Meeting Minutes

Date: November 29, 2006

Time: 7:00 p.m.

Location: Paideia Academy

CALL TO ORDER: 7:05

ROLL CALL:

Present: Marty Monson, Erik Dove, Amy Monson, Tona Dove, Mary Hall, Tracy Payne, Jill Godtland

Absent: Bret Walsh

GUESTS:

Felix Blyakher, Beth Hillerns, Magie Nufer, Sharon Owens, Bao Ong, Tom Johnson, James Neild, Kris Morgan, Sue Banker, Enid Davis, Denise Hauge

SCHOOL MISSION STATEMENT: The mission of Paideia Academy is to provide an academically rigorous, content-rich classical education that gives all young scholars the opportunity to shine in a culture that promotes accelerated achievement, fosters character development and personal growth, and values the importance of language, music and the arts. The Academy will feed the curious mind, enrich the open mind, and challenge the inquisitive mind.

PROCEEDINGS:

APPROVAL OF AGENDA

Motion by E. Dove to approve the Agenda as presented. Second by M. Hall. No discussion. Motion approved unanimously.

APPROVAL OF MINUTES: Approval of Minutes of October 25, 2006 Board meeting, November 1, 2006 Special Board Meeting, and November 15, 2006 Emergency Board Meeting. Motion by A. Monson to approve the October 25, 2006, November 1, 2006, and November 15, 2006 Board meeting minutes as presented. Second by J. Godtland. No discussion. Motion approved unanimously.

TREASURER'S REPORT

Financial Report (October 31, 2006). See attached.

TCF: No Activity in October
Balance

\$ 12, 321.01

4. **MCA test results.**
Paideia Academy did well on its first year MCAs, showing above average for math and reading. Information is available on the Minnesota Department of Education website.
5. **Removal from class procedure.**
Discussion regarding the need for a procedure to follow for disruptive behavior and need to be consistent from student to student and grade to grade. Motion by M. Hall to approve the procedure as presented. Second by E. Dove. No further discussion. Motion approved unanimously.

BOARD COMMITTEE REPORTS:

1. **Governance and Board Development**
 - a. **Resignation of Susan Stevens**
Motion by T. Dove to accept the resignation of Susan Stevens from the Paideia Academy Board of Directors. Second by T. Payne. No discussion. Motion approved unanimously.
 - b. **Election process development**
Development of election process for spring of 2007 needs to be commenced soon. Any board members interested contact T. Dove.
 - c. **Ongoing Board development**
 - d. **Policy development**
2. **Finance Committee**
The draft audit was received and will be sent to Board members to review. Updated budget will be presented at next Board meeting. The Federal Implementation II grant has been initiated and will be funded in 7-10 days.
3. **Strategic Long-Range Planning Committee**
 - a. **Friends of Ascension Report**

JOINT COMMITTEE REPORTS

1. **Facilities Committee**
 - a. **Build out in January**
Plan to have next phase of build out started over January break. Work should be completed before school resumes the end of January.
 - b. **Heater for gym office.**
Motion by J. Godtland to allow Acting Executive Director to spend up to \$700.00 on a heater for gym office. Second by M. Hall. No discussion. Motion approved unanimously.

2. **Human Resources Committee**
 - a. **Status of Director Search Committee**
Job posted on 5 web sites. Nine people, made up of staff, parents and Board members, are currently serving on the Committee
 - b. **Approval of revised Director and Curriculum Specialist job descriptions.**
Motion by E. Dove to approve the new Director job description as presented with minor changes. Second by T. Dove. Motion approved unanimously. Motion by E. Dove to approve the Curriculum Specialist job description as presented with minor changes. Second by M. Hall. Discussion regarding duties, priorities, part-time verses full-time and planning for next year. No further discussion. Motion approved unanimously.
3. **Fundraising Committee**
 - a. **Fundraising Board update**
4. **Curriculum Committee**
5. **Marketing/Recruitment Committee**
 - a. **Recruitment/Enrollment/Parents**
New web site will be up on December 1, 2006. Working on winter marketing mailer.
 - b. **Marketing for 2007-2008 School Year.**
 - i. **Fundraising brand**
Would like to package a philanthropic project for the school. Discussion regarding having Student Council work on this.

AD HOC COMMITTEES

1. **Technology**
Meeting November 28th. Good attendance. Discussed day-to-day use of technology and development of teacher assistance group.
2. **Social Committee**
3. **PIE Committee**
 - a. **Proposal for committee restructuring.** Board members and PIE Committee members to review and provide input. To be presented at next Board meeting.

OPEN FORUM

Questions regarding job duties of Director and Curriculum Specialist.
Question regarding the status of the Playground.

BOARD CORRESPONDENCE AND COMMUNICATIONS

MOTION TO ADJOURN

Motion by T. Dove to adjourn at 9:05. Second by T. Payne. No discussion.
Motion approved unanimously.

Approved on _____, 2006.

Submitted by _____
Amy Monson, Secretary
Board of Paideia Academy

