

PAIDEIA ACADEMY INTERIM BOARD

Meeting Minutes

Date: December 12, 2007

Time: 7:00 p.m.

Location: Paideia Academy

CALL TO ORDER: 7:05

ROLL CALL: Erik Dove, Amy Monson, Bret Walsh, Mary Hall, Tracy Payne, Boyd Brown, Suzie Webster, Dave Phillips

Absent: Tona Dove, Marty Monson

Ex Officio: Jill Godtland, Director

GUESTS: Denise Peterson (FOA), Maggie Nufer, Andrea Stone, Tom Johnson, Zach Holm, Felix Blyakher, Christin Croll Carlson

SCHOOL MISSION STATEMENT: The mission of Paideia Academy is to provide an academically rigorous, content-rich classical education that gives all young scholars the opportunity to shine in a culture that promotes accelerated achievement, fosters character development and personal growth, and values the importance of language, music and the arts. The Academy will feed the curious mind, enrich the open mind, and challenge the inquisitive mind.

PROCEEDINGS:

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by T. Payne to approve the Agenda as presented. Second by S. Webster. No discussion. Motion approved unanimously.

APPROVAL OF MINUTES: Approval of Minutes of November 14, 2007 Board meeting. Motion by B. Walsh to approve the Minutes of November 14, 2007 Board meeting. Second by M. Hall. Discussion regarding rules of order and procedure for motions. Board Chair and Secretary will review and modify minutes. No further discussion. Motion approved unanimously.

TREASURER'S REPORT

- a. Financial Report (November 30, 2007). See attached.

TCF:

Previous balance

\$ 12,686.74

Credits	\$ 10,319.46
Debits	\$ 538.35
Balance	\$ 22,463.45

Venture Checking Account:

Previous Balance	\$ 99,999.00
Checks written	\$448,520.27
Deposits	\$448,520.52
Balance	\$ 99,999.25

Venture Fund Account

Previous Balance	\$617,401.49
Credits	\$208,346.15
Debits	\$159,829.49
Interest	\$ 1,955.15
Balance	\$665,918.15

Total Funds \$788,380.75

- b. **Motion to receive financial report and approve check register. Motion by A. Monson to receive the financial report and approve the check register as presented. Second by S. Webster. No discussion. Motion approved unanimously.**

ADMINISTRATION

1. **Enrollment status**
337 total. 34 in 7th grade
2. **Contracts**
 - a. **General Liability Insurance. See attached.**
Motion by M. Hall to authorize Board Chair to enter into a contract for General Liability Insurance as proposed. Second by B. Brown. No discussion. Motion approved unanimously.
 - b. **Proposal to change background/reference company. See attached.**
Motion by T. Payne to authorize Board Chair to enter into contract with IntelliCorp to perform employee and volunteer background checks. Second by B. Brown. No discussion. Motion approved unanimously.
 - c. **Employment Agreements. See attached.**
Discussion with J. Godtland on proposed reorganization of middle school staffing. Motion by M. Hall to approve the hire of Nicole Leighton as 7th grade math/language arts teacher the salary adjustments proposed for Maggie Nufer and Zach

Holm. Second by D. Phillips. No further discussion. Motion approved unanimously.

3. **Director's Report**
a. **Worker's comp claim.**

4. **Uniform Proposal**

Discussion regarding proposed Uniform Policy change. Administration to work on policy that will be most effective for the school and present the change at the next Board meeting.

BOARD COMMITTEE REPORTS:

1. **Governance and Long-Range Planning**

a. **Mission and Vision debut.** Discussion about how to "roll out" new Mission and Vision.

b. **Status on intern for Strategic Planning Committee.** Working with St. Thomas to obtain intern to assist in long-range planning.

c. **Jill Godtland resignation from Board of Directors.** Motion by T. Payne to accept J. Godtland resignation from the Board of Directors. Second by S. Webster. No discussion. Motion approved unanimously.

d. **Appointment of new teacher Board member. See attached.**

Discussion regarding applicants to fill the teacher position on the Board - Margret Nufer or Sharon Owens.

Motion by B. Brown to appoint Sharon Owens to fill the vacant teacher position on the Board, for term not to be less than 1.5 years. Second by M. Hall. No further discussion. Motion approved unanimously.

e. **Appointment of new Vice Chair.**

Motion by A. Monson to nominate B. Walsh as Vice Chair of Interim Board. Second by T. Payne. No further nominations. Motion by S. Webster to close nominations. Second by B. Brown. No discussion. Motion approved unanimously. B. Walsh abstains.

2. **Finance Committee**

a. **Audit Final Approval. See attached.**

Review of final audit.

JOINT COMMITTEE REPORTS

1. **Facilities Committee**

a. **Status of playground and bids for spring start.**

b. **Status of building company.**

Investigating appraisers to provide appraisal of building.

3. **Human Resources Committee**
4. **Fundraising Committee**
 - a. **Fundraising Board update and proposals.**
5. **Curriculum Committee**
6. **Marketing/Recruitment Committee**

New brochure to be printed. Working on mailer for information session dates. Informational Session date will be February 12 and February 28.

SCHOOL COMMITTEES

1. **Technology**
2. **PIE Committee**

OPEN FORUM

Discussion regarding uniforms, Open Forum Policy, Board elections and timetable, marketing plans for upper academy and audit reports for the public review.

BOARD CORRESPONDENCE AND COMMUNICATIONS

MOTION TO ADJOURN

Motion by T. Payne to adjourn at 9:35. Second by M. Hall. No discussion.
Motion approved unanimously.

Approved on _____, 2008.

Submitted by _____
Amy Monson, Secretary
Board of Paideia Academy