

**PAIDEIA ACADEMY INTERIM BOARD**

**Meeting Minutes**

**Date: July 25, 2007**

**Time: 7:00 p.m.**

**Location: Paideia Academy**

**CALL TO ORDER: 7:10**

**ROLL CALL: Tona Dove, Jill Godtland, Erik Dove, Amy Monson, Marty Monson, Bret Walsh, Mary Hall, Tracy Payne, Dave Phillips, Suzy Webster, Boyd Brown**

**GUESTS: Becky Hay, Shauna Johnson, James Neild, Felix Blyakher**

**SCHOOL MISSION STATEMENT:** The mission of Paideia Academy is to provide an academically rigorous, content-rich classical education that gives all young scholars the opportunity to shine in a culture that promotes accelerated achievement, fosters character development and personal growth, and values the importance of language, music and the arts. The Academy will feed the curious mind, enrich the open mind, and challenge the inquisitive mind.

**PROCEEDINGS:**

**APPROVAL OF AGENDA**

Motion by T. Payne to approve the agenda as presented. Second by E. Dove. No discussion. Motion approved unanimously.

**APPROVAL OF MINUTES: Approval of Minutes of June 20, 2007 Board meeting.**

Motion by S. Webster to approve the minutes of the June 20, 2007 Board meeting. Second by E. Dove. No discussion. Motion approved unanimously.

**TREASURER'S REPORT**

- a. **Financial Report (June 30, 2007). See attached.**

**TCF:**

<b>Previous balance</b>	<b>\$ 25,275.39</b>
<b>Credits</b>	<b>\$ 329.94</b>
<b>Debits</b>	<b>\$ 4,860.72</b>
<b>Balance</b>	<b>\$ 20,744.61</b>

**Venture Checking Account:**

<b>Previous Balance</b>	<b>\$ 99,999.26</b>
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<b>Checks written</b>	<b>\$218,669.94</b>
<b>Deposits</b>	<b>\$218,670.18</b>
<b>Balance</b>	<b>\$ 99,999.50</b>

<b>Venture Fund Account</b>	
<b>Previous Balance</b>	<b>\$396,925.13</b>
<b>Credits</b>	<b>\$ 76,463.16</b>
<b>Debits</b>	<b>\$127,203.13</b>
<b>Interest</b>	<b>\$ 1,412.16</b>
<b>Balance</b>	<b>\$346,185.16</b>

**Total Funds** **\$366,929.27**

- b. Motion to receive financial report and approve check register.** Motion by J. Godtland to receive financial report and approve check register as presented. Second by B. Walsh. No discussion. Motion approved unanimously.

## **ADMINISTRATION**

- 1. Contract Approvals**
  - a. On Call Clinicians. See attached.**
  - b. MVNA. See attached.**
  - c. Beltz. See attached.**
  - d. MACS. See attached.**
  - e. Caravan Kids. See attached.**

It is recommended that Paideia Academy contract with On Call Clinicians for SPED services such as occupational therapy and speech and language therapy; that Paideia renew contract with MVNA to continue with health care needs, record maintenance and reporting requirements; that Paideia renew contract with Beltz to continue with business and finance services; that Paideia renew with membership with MACS for charter school assistance; that Paideia renew contract with Caravan Kids to continue with lunch service for 2007-2008 school year. Motion by E. Dove to approve all contracts and authorize Board Chair to enter into contracts as presented. Second by M. Hall. No further discussion. Motion approved unanimously.
- 2. Enrollment status**

Full enrollment with wait list – except for 7<sup>th</sup> grade which has 38 students with 6 openings.
- 3. Director's Report.** C. Pellant presented administration plan for 2007-2008. Discussion regarding plan, those items that

are already in place and what C. Pellant sees as lacking that changes need to be made

#### **BOARD COMMITTEE REPORTS:**

- 1. Governance and Long-Range Planning**
  - a. Saturday work session – August 18, 2007, 8:30-12:30.**

- 2. Finance Committee**
  - a. Proposed revisions to Purchasing Policy. See attached.**

Motion by T. Payne to approve the revision of the purchasing policy as presented to change policy to a procedure. Second by E. Dove. Discussion regarding need for change - allows smaller purchases to be approved by administration and would not need Board approval. Motion for friendly amendment by B. Walsh to use the term "Business Manager" in lieu of current language throughout the policy and to make the necessary grammatical changes to conform to that change. Second by E. Dove. No discussion. Motion to amend approved. No further discussion on original motion. Move to vote on original motion as amended. Motion approved unanimously.

#### **JOINT COMMITTEE REPORTS**

- 1. Facilities Committee**

**Status of playground.** Agreement being reviewed by Bogart's.

- 2. Human Resources Committee**
  - a. Director Evaluation.** Discussion regarding HR Committee Director Evaluation and its recommendations. Motion by S. Webster to approve the proposed Employment Agreement for C. Pellant for the 2007-2008 year. Second by E. Dove. C. Pellant presentation of plan for 2007-2008 academy year. Discussion regarding proposed 3% salary increase for C. Pellant in light of years of experience and market salaries for principals. Further discussion regarding fact that proposal intended that C. Pellant would no longer be performing SPED Director duties at that salary level. Majority of Board members believed that based on original offer in January and discussion at January Board meeting regarding Director duties, that Director duties were intended to include SPED Director duties at salary negotiated. Once discussion began moving towards actual performance issues relating to salary increase and duties related to SPED

Director position, it was determined that Board needed to move into closed session to further discuss HR evaluation, performance issues and personnel issues. Motion by E. Dove to move into closed session at 9 PM . Second by B. Brown. No discussion. Motion approved unanimously. Board moved into closed session for purposes of discussion and review of Director Evaluation and personnel issues. Closed session ended at 10:30PM. Board moved back into regular session. Motion by E. Dove to amend proposed compensation package for C. Pellant to \$82,000, which would also include Special Education Director role. Second by M. Monson. No discussion. Motion to amend approved unanimously. No further discussion on original motion. Move to vote on original motion as amended. Motion to approve C. Pellants Employment Agreement with amended salary for 2007-2008 school year approved - Seven ayes and four nays (B. Walsh, B. Brown, M. Hall, A. Monson).

**b. Approval of Letters of Intent and Employment Agreements.** See attached. Motion by E. Dove to approve J. Godtland Employment Agreement and teacher and staff letters of intent for 2007-2008 academic year. Second by M. Monson. Discussion regarding new teachers and those not yet included. No further discussion. Motion approved unanimously (J. Godtland abstaining with respect to her agreement).

**3. Fundraising Committee**

**a. Fundraising Board update and proposals.** See attached. Motion by E. Dove to approve fundraising proposals. Second by J. Godtland. Brief discussion regarding proposals. Motion approved unanimously.

**4. Curriculum Committee**

**5. Marketing/Recruitment Committee**

**SCHOOL COMMITTEES**

**1. Technology**

Website updates are done by Kim Klayum, Secretary. Software has been ordered but not yet received. Committee will be looking for option for PowerSchool for next school year.

**2. PIE Committee**

Training for Homeroom parents and PIE representatives to be held in near future.

**OPEN FORUM**

J. Neild: Question regarding field trip fees.

**BOARD CORRESPONDENCE AND COMMUNICATIONS**

**MOTION TO ADJOURN**

Motion by S. Webster to adjourn at 10:45 PM. Second by M. Hall. No discussion. Motion approved unanimously.

Approved on \_\_\_\_\_, 2007.

Submitted by \_\_\_\_\_  
**Amy Monson, Secretary**  
**Board of Paideia Academy**