

PAIDEIA ACADEMY INTERIM BOARD

Meeting Minutes

Date: May 16, 2007

Time: 7:00 p.m.

Location: Paideia Academy

CALL TO ORDER: 7:05

ROLL CALL: Present: Tona Dove, Marty Monson, Erik Dove, Amy Monson, Marty Hall, Tracy Payne, Jill Godtland, Dave Phillips, Boyd Brown
Absent: Bret Walsh

GUESTS: Suzy Webster, Angela Larson, Beth Hillerns
Shauna Johnson, James Neild, Felix Blyakher

SCHOOL MISSION STATEMENT: The mission of Paideia Academy is to provide an academically rigorous, content-rich classical education that gives all young scholars the opportunity to shine in a culture that promotes accelerated achievement, fosters character development and personal growth, and values the importance of language, music and the arts. The Academy will feed the curious mind, enrich the open mind, and challenge the inquisitive mind.

PROCEEDINGS:

APPROVAL OF AGENDA

Motion by T. Payne to approve the agenda as presented. Second by J. Godtland. No discussion. Motion approved unanimously.

APPROVAL OF MINUTES: Approval of Minutes of April 25, 2007 Board meeting. Motion by J. Godtland to approve the April 25, 2007 Board meeting Minutes as presented. Second by T. Payne. No discussion. Motion approved unanimously.

TREASURER'S REPORT

- a. **Financial Report (April 30, 2007). See attached.**

TCF:

Previous balance	\$ 15,573.46
Credits	\$ 758.12
Debits	\$ 0
Balance	\$ 16,331.58

Venture Checking Account:

Previous Balance	\$ 99,999.61
Checks written	\$300,171.62
Deposits	\$300,171.87
Balance	\$ 99,999.86

Venture Fund Account	
Previous Balance	\$459,846.04
Credits	\$127,993.65
Debits	\$123,370.04
Interest	\$ 1,638.65
Balance	\$464,469.65

Total Funds	\$580,801.09
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b. Motion to receive financial report and approve check register.

Motion by E. Dove to receive the financial report as presented and approve the check registry. Second by T. Payne. Discussion regarding new Executive Summary being provided. No further discussion. Motion approved unanimously.

c. Motion to accept all donations for reporting period.
None to approve

ADMINISTRATION

1. Contract Approvals

a. Latin program proposal for 2007-2008. See attached. Motion by E. Dove to authorize the Board Chair to enter into a contract with University Language Center for a Latin instructor at the cost of approximately \$26,000 plus materials for the 2007-2008 school year. Second by J. Godtland. Discussion regarding cost from last year verses the proposed contract. No further discussion. Motion approved unanimously.

2. Enrollment status. 294 students currently enrolled.

3. Transportation Waiver 2007-2008. See attached. Further investigation completed by E. Dove resulted in conclusion that providing transportation for 2007-2008 school year would constitute a major expense for the school. It is recommended that we request that families sign the attached for the 2007-2008 school year. Motion by E. Dove to approve the waiver. Second by D. Phillips. No discussion. Motion approved unanimously

BOARD COMMITTEE REPORTS:

1. Governance and Board Development

a. Appointment of 11th Board member

Motion by M. Hall to approve Suzy Webster as eleventh board member. Second by M. Monson. Discussion regarding Suzy's commitment, experience and involvement with Paideia the past 2 years, along with her previous experience with school boards. It is recommended Suzy fill the 11th position that has been designated as a teacher position. Suzy discussed her enthusiasm and desire to become a member of the Board. No further discussion. Motion approved unanimously.

b. Officer Elections

i. Board Chair

Gavel handed to M. Monson, Vice Chair.

Motion by T. Payne to nominate T. Dove as Board Chair. Second by M. Hall. No discussion. Motion approved. T. Dove recused herself and abstained from voting. Gavel returned to T. Dove

ii. Vice Chair

Motion by T. Payne to nominate J. Godtland to serve as Vice Chair. Second by S. Webster. No discussion. Motion approved. J. Godtland recused herself and abstained from voting.

iii. Treasurer

Motion by J. Godtland to nominate E. Dove as Treasurer. Second by T. Payne. No discussion. Motion approved. E. Dove recused himself and abstained from voting.

iv. Secretary

Motion by E. Dove to nominate A. Monson as Secretary. Second by M. Monson. No discussion. Motion approved. A. Monson recused herself and abstained from voting.

c. Board Retreat – June 2 at 8:30

i. Policy review

Internal controls policies will be handed out for approval at next board meeting.

ii. Long-Range Planning training

CEO from Goodwill/ Easter Seals will assist Board with long range strategic plan.

iii. Review Organizational Chart. See attached.

Board members are to review and give suggestions to T. Payne. A draft will be presented at June meeting.

2. Finance Committee

a. Review of preliminary budget

E. Dove and Chris Pellant, Director have been working on preliminary draft budget. Final version to be presented for approval at June meeting.

3. Strategic Long-Range Planning Committee

JOINT COMMITTEE REPORTS

1. Facilities Committee

a. Status of playground. See attached.

New plan to be presented by committee

2. Human Resources Committee

a. Status of teacher renewals and hiring.

J. Godtland and C. Pellant are putting together renewals and new hires for June board meeting.

b. Resignation of Sara Wesley as Volunteer Coordinator. See attached.

Motion by E. Dove to accept the resignation of Sara Wesley as Volunteer coordinator as presented. Second by D.

Phillips. Administration does not feel this position needs to be refilled for the remainder of the school year. No further discussion. Motion approved unanimously

3. Fundraising Committee

a. Fundraising Board update and proposals.

Update on status of fundraising committee. Draft budget reviewed.

4. Curriculum Committee

MCA testing complete. MAP assessments and Core Knowledge assessments to be completed in June for all grades.

5. Marketing/Recruitment Committee

a. Open enrollment period for 2008-2009 academic year.

Motion by A. Monson to hold 2008-2009 academic year open enrollment February 4 – March 7 2008. Second by S. Webster. No discussion. Motion approved unanimously.

AD HOC COMMITTEES

1. Technology

Preparation for MAP testing is complete. Software for website support is here.

2. Social Committee

3. PIE Committee

OPEN FORUM

J. Neild: Is the punch list for finishing building complete? E. Dove will look into it.

BOARD CORRESPONDENCE AND COMMUNICATIONS

MOTION TO ADJOURN

Motion by E. Dove to adjourn at 8:45. Second by A. Monson. No discussion.
Motion approved unanimously.

Approved on June 20, 2007.

Submitted by Amy Monson
Amy Monson, Secretary
Board of Paideia Academy