

**PAIDEIA ACADEMY INTERIM BOARD**

**Meeting Minutes**

**Date: January 23, 2008**

**Time: 7:00 p.m.**

**Location: Paideia Academy**

**CALL TO ORDER: 7:10 PM**

**ROLL CALL:** Bret Walsh, Erik Dove, Amy Monson, Marty Monson, Mary Hall, Tracy Payne, Suzie Webster, Boyd Brown, Dave Phillips, Sharon Owens

Absent: Tona Dove

Ex Officio: Jill Godtland, Director

**GUESTS:** Becky Hay, Denise Hauge, Margret Nufer, Christin Croll Carlson, James Neild, Tom Johnson, Bill Koby, Cherri Jackson, Silas Houston

**SCHOOL MISSION STATEMENT:** To challenge and inspire learners by providing a rigorous, content-rich, classical education incorporating languages, music, and the arts while nurturing positive character development.

**PROCEEDINGS:**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Motion by E. Dove to approve Agenda as presented. Second by D. Phillips. No discussion. Motion approved unanimously.

**APPROVAL OF MINUTES: Approval of Minutes of December 12, 2007 Board meeting.**

Motion by E. Dove to approve the Minutes of December 12, 2007 Board meeting as verbally amended. Second by M. Hall. No further discussion. Motion approved unanimously.

**TREASURER'S REPORT**

- a. **Financial Report (December 31, 2007). See attached.**

**TCF:**

<b>Previous balance</b>	<b>\$ 22,463.45</b>
<b>Credits</b>	<b>\$ 361.00</b>
<b>Debits</b>	<b>\$ 4,491.30</b>
<b>Balance</b>	<b>\$ 18,330.05</b>

<b>Venture Checking Account:</b>	
Previous Balance	\$ 99,999.26
Checks written	\$428,014.36
Deposits	\$428,014.93
Balance	\$ 99,999.82

<b>Venture Fund Account</b>	
Previous Balance	\$665,918.15
Credits	\$196,306.30
Debits	\$202,279.15
Interest	\$ 1,726.30
Balance	\$659,845.30

<b>Total Funds</b>	<b>\$778,175.75</b>
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**b. Motion to receive financial report and approve check register.**

Motion by E. Dove to accept the financial reports as presented and approve the check register. Second by D. Phillips. No discussion. Motion approved unanimously.

**ADMINISTRATION**

**1. Enrollment status 339**  
**a. Contracts**

**2. Director's Report**

Compliance issues dealt with via administration. Q- Comp approved for 2008-09 school year.

**3. Uniform Policy. See attached.**

Motion by M. Monson to approve the uniform policy as amended. Second by T. Payne. No discussion. Motion approved unanimously.

**BOARD COMMITTEE REPORTS:**

**1. Long-Range Planning**

**a. Mission and Vision debut.**

Introduced in the newsletter. Long range planning meeting set for February 9 from 1-4 at Paideia Academy.

**b. Status on intern for Strategic Planning Committee.**

**2. Governance**

**a. a. Approval of election process. See attached.**

Discussion about application for teacher waiver. If the waiver is approved by MDE the Board will have 4 teacher positions. Further discussion on community members on the Board. Motion by T. Payne to approve the resolution as presented subject to revisions discussed with committee (teacher, waiver and dates). Second by Boyd Brown. Motion by T. Payne to modify date(s) on page 56 by deleting Feb 11 inserting 13 and by deleting December 12, 2007 and inserting January 23, 2008 on page 57. Second by S. Webster. No discussion. Motion approved unanimously. Motion by T. Payne to delete b iv on page 56. Second by A. Monson. No discussion. Motion approved, nay E. Dove. Motion by E. Dove to approve the amended document. Second by M. Monson. No discussion. Motion approved unanimously.

**3. Finance Committee**

Updated report at next meeting.

**JOINT COMMITTEE REPORTS**

**1. Facilities Committee**

**a. Status of playground and bids for spring start.**

Agreement needs to be redrafted and sent to city.

**b. Status of building company.**

Working with bonding company, appraiser to look at building.

**2. Human Resources Committee**

**a. Chris Pellant. See attached.**

Motion by A. Monson to accept the resignation of Chris Pellant. Second by S. Webster. No discussion. Motion approved unanimously

**b. Administrative job descriptions. See attached.**

Motion by S. Webster to approve the job descriptions for Director, Office Manager, Coordinator of student records, Assessment Coordinator and Receptionist subject to minor changes discussed. Second by M. Monson. Motion approved unanimously.

**c. Proposals. See attached.**

Discussion regarding proposed staffing changes and salary adjustments. Motion by E. Dove to approve the proposed salary adjustments and staffing changes. Second by T. Payne. Discussion regarding salary changes and salary

ranges. Motion by T. Payne to table the salary adjustments proposed and move forward with approval of Receptionist hire and SPED changes. The Director is charged with researching salary ranges for Office Manager and Coordinator of Student Records. Second by B. Brown. Motion by S. Webster to amend T. Payne motion by making salary changes retroactive once approved at next board meeting. Second by E. Dove. No discussion. Webster motion approved, E. Dove Nay. Motion by S. Owens to approve the amended T. Payne motion. Second by M. Monson. No discussion. Motion approved, E. Dove Nay. Motion to approve the E. Dove motion as amended by the amended T. Payne motion. No discussion. Motion approved.

**4. Fundraising Committee**

**a. Fundraising Board update and proposals.**

Reports reviewed as documented by committee and Beltz.

**5. Curriculum Committee**

**a. Gifted and Talented Policy. See attached.**

Motion by E. Dove to approve the Talented and Gifted policy attached. Second by M. Monson. No discussion. Motion approved unanimously. Motion by E. Dove to approve the Acceleration Policy as attached. Second by M. Hall. No discussion. Motion approved unanimously.

**6. Marketing/Recruitment Committee**

Open Enrollment February 4-March 7. Informational sessions scheduled February 12 and February 28.

**SCHOOL COMMITTEES**

**1. Technology**

**a. Status of school reporting software proposal. See attached.**

Discussion on additional support for new software. Tabled until further information is received.

**2. PIE Committee**

Tubing at Buckhill February 9<sup>th</sup>.  
Working on non-profit status.


**OPEN FORUM**

Discussion on Salary of office staff, videotaping board meetings and posting of Agenda and Minutes.

**BOARD CORRESPONDENCE AND COMMUNICATIONS**

**MOTION TO ADJOURN**

Approved on January 23, 2008

Submitted by   
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Amy Monson, Secretary  
Board of Paideia Academy